

04 December 2025

Notification for Recruitment of Program Manager, Gates Foundation
Ref: IITPKD/2025/048/GATES/PRG

- **Project Areas:** Global Sanitation Center of Excellence (GSCOE) invites applications for a Program Manager position for the project “India Upstream Platform to Advance the Reinvented Toilet Technologies”. The Program Manager will oversee the planning, coordination, and successful execution of all activities under the project. This includes R&D operations, stakeholder engagement, project monitoring, reporting, and ensuring alignment with donor expectations and institutional policies.
- **Required Skills:**
 - Track record of working in or supporting multi-disciplinary networked teams.
 - Strong communication, coordination, and documentation skills
 - Experience in the Water, Sanitation, and Sustainability sectors is desirable
 - Willingness to be flexible and adaptable, to learn new skills and apply existing skills to new areas of business.
 - Willingness to travel
 - Project management of international projects
 - PMP certification is desirable
- **Eligibility:**
 - Master’s degree in environmental engineering, environmental management, environmental sciences, allied fields, and business administration. Preferably with a PhD in any of these subjects.
 - 3+ years of experience in project or program management; experience with funded R&D is preferred.
- **Key responsibilities:**
 - Lead overall project planning, scheduling, and delivery of milestones.
 - Coordinate cross-functional teams, including R&D, product design, field testing, and administrative units.
 - Prepare periodic progress reports, presentations, and documentation for the funding agency and institutional committees.
 - Facilitate collaboration with academic partners, industry stakeholders, and technology developers.
 - Support procurement, budgeting, and compliance processes.
 - Identify risks, propose mitigation strategies, and track project KPIs.
 - Oversee knowledge dissemination, workshops, and dissemination events.

- **Age:** Holders of master's/ doctoral degree from any recognized Institute/ University are eligible to apply. Preferable age: less than 35 years at the time of applying and relaxable up to 40. There shall be an age relaxation of 5 years for women / transgender / EWS / OBC-NCL / SC / ST / PWD candidates.
- **Appointment Duration:** 18 Months.
- **No. of Positions:** One
- **Salary Particulars:** The consolidated remuneration for this position will be Rs. 90,000/- (Ninety Thousand Rupees Only). Hostel accommodation may be provided at the institute based on availability on a chargeable basis.
- **Deadline for application:** 20 December 2025 (Saturday)

Candidates satisfying the required skills may send their resumes and certificates pertaining to educational qualifications starting from class X (in a single PDF) to office_gscoe@iitpkd.ac.in. The file is to be named as “Your name_Program Manager_2025-165-CE-PRG-GATES-SPCP”.

The subject of the e-mail application should be “Application for Program Manager, GSCOE- IITPKD”. The candidate is expected to join immediately after receiving the offer letter.
